

INTERNATIONAL ASSOCIATION
OF YOUNG LAWYERS

### FREQUENTLY ASKED QUESTIONS

### Last updated on 17 March 2020

Members, event participants, speakers, sponsors and partners can find answers to common questions about their participation to our AIJA events in the context of the current COVID-19 pandemic.

If your question hasn't been answered below, please contact our team.

Click on the questions below to receive the correct answer:

- 1. Have any AIJA events been cancelled or postponed?
- 2. I am an event participant: (1) I'm worried about COVID-19. (2) My company has restricted international business travel. (3) I can't travel because of government restrictions in place due to COVID-19. (4) My government advises all travellers should be quarantined upon their return; I no longer want to travel. Can I get a refund?
- 3. <u>I am a sponsor. I can't travel because of government restrictions in place due to COVID-19. Can I get a refund?</u>
- 4. <u>I am a speaker. I can't travel because of government restrictions in place due to COVID-19</u>. Is remote participation possible for speakers?
- 5. What if my event is cancelled or postponed due to COVID-19?
- 6. I want to know if I am still able to attend the AIJA events. Where can I access the latest official travel advice?
- 7. What about AIJA events planned to take place in the summer or autumn?
- 8. What is being done at venues to ensure prevention of COVID-19?
- 9. Is the Brussels office open and operating as normal?
- 10. Where can I learn more about COVID-19?





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## Have any AIJA events been cancelled or postponed?

**A**: Yes, several AIJA events have been postponed to autumn 2020. Communications regarding any cancelled or postponed events are initiated by AIJA via email and on our social media. We are also updating <u>our list of confirmed events</u> on our website.

I am an event participant: (1) I'm worried about COVID-19. (2) My company has restricted international business travel. (3) I can't travel because of government restrictions in place due to COVID-19. (4) My government advises all travellers should be quarantined upon their return; I no longer want to travel. Can I get a refund?

**A:** If AIJA has decided to continue with your event as planned, this decision has been made in accordance with World Health Organisation (WHO) guidance and the relevant host country's government travel advice. In this context, unfortunately, you're unable to get a refund. However, you are able to carry forward your registration to another AIJA event of your choice in 2020.

If AIJA has decided to postpone your event to a later date, your registration is valid for the rescheduled date. If you can't attend the new date, you are able to carry forward your registration to another AIJA event of your choice in 2020.

If AIJA has decided to cancel your event, you have two options: (1) you can carry forward your registration to another AIJA event of your choice in 2020, or (2) ask AIJA for a refund for your registration. Regarding accommodation, participants should request a refund directly to their hotel. If there are any issues, AIJA is happy to assist by negotiating with the hotel, if possible.

Please contact us to discuss further.

<u>I am a sponsor. I can't travel because of government restrictions in place due to COVID-19. Can I get a refund?</u>

**A:** If AIJA has decided to postpone your sponsored event to a later date, you can carry forward your sponsorship to the rescheduled date.

If AIJA has decided to continue with your sponsored event as planned, you can carry forward your sponsorship to another AIJA event of your choice in 2020.

Please contact us to discuss further.





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I am a speaker. I can't travel because of government restrictions in place due to COVID-19. Is remote participation possible for speakers?

**A:** We are considering remote participation from speakers via Skype or other similar software. Please <u>contact us</u> to discuss further.

# What if my event is cancelled or postponed due to COVID-19?

If your event is postponed, your registration will be valid for the rescheduled date.

Regarding your accommodation, if AIJA has already an arrangement with the hotel in the context of your event, we will negotiate to move all bookings to the new date.

If you can't attend the new date, you are able to carry forward your registration to another AIJA event of your choice in 2020.

If your event is cancelled by AIJA, you have two options: (1) you can carry forward your registration to another AIJA event of your choice in 2020, or (2) ask AIJA for a refund for your registration. Regarding accommodation, participants should request a refund directly to their hotel. If there are any issues, AIJA is happy to assist by negotiating with the hotel, if possible.

Please contact us to discuss further.

I want to know if I am still able to attend the AIJA events. Where can I access the latest official travel advice?

**A:** The latest official travel tips and advisories can be consulted here:

- World Health Organisation: Travel Advice
- International Air Transport Association: Government measures around the world
- United States Centre for Disease Control and Prevention

### What about AIJA events planned to take place in the summer or autumn?

**A:** At this time, AIJA has decided to continue with these events as planned. However, we are in contact with the Organising Committees of our Half-Year May Conference in Lyon and seminars in June, and we will continue to keep you updated on our website, social media and by email.





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## What is being done at venues to ensure prevention of COVID-19?

**A:** AIJA is collaborating with our onsite vendors and suppliers to take proactively all necessary sanitary, health and safety precautions prior to and during all upcoming events:

- Provide hand sanitisers in public areas (e.g. registration area, session rooms, catering area) and tissue boxes;
- Work with caterers to revise their food display practices to reduce the risk of contamination;
- Set up signage to reiterate actions participants should take if they are feeling unwell, and to remind them about WHO recommendations to help maintain vigilance;
- Increase frequency and thoroughness of cleaning public spaces.

# Is the Brussels office open and operating as normal?

**A:** In line with Belgian government guidelines, the team will work from home. We have the system in place for remote collaboration, and we remain available for our members. We encourage our members to adopt a similar approach where possible and to play our part to combat the spread of COVID-19. #StayHome

### Where can I learn more about COVID-19?

**A:** COVID-19 is the infectious disease caused by the most recently discovered coronavirus. This new virus and disease were unknown before the outbreak began in Wuhan, China, in December 2019.

On 11 March 2020, the World Health Organisation declared the Coronavirus (COVID-19) a pandemic. To alleviate the rapid speed at which the COVID-19 spreads, radical actions have been and are further expected to be taken by governments and local authorities in affected countries.

Safe travel tips and advisories. Health information and alerts for the general public about COVID-19:

- World Health Organisation: Travel Advice
- WHO Q&A on COVID-19
- World Health Organisation. Rolling updates
- European Centre for Disease Prevention and Control





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- United States Centre for Disease Control and Prevention
- Australian Government: Department of Health: COVID-19 Resources
- Singapore. Updates on the COVID-19 situation in Singapore and the region

