IBFD has negotiated special corporate rates with the Mövenpick Hotel Amsterdam City Centre where we feel sure you will enjoy a comfortable stay.

The Mövenpick Hotel is a modern, international hotel close to the Amsterdam Central Station. The bright and spacious hotel rooms have magnificent panoramic views overlooking the city of Amsterdam or the river IJ: www.moevenpick-amsterdam.com

The hotel offers the following services and facilities for all hotel guests:
- complimentary use of wireless internet (throughout the hotel);
- complimentary use of Fitness & Lifestyle studio (24/7);
- complimentary use of shuttle service to and from Amsterdam Central Station;
- complimentary mineral water in room, on arrival
- complimentary use of bathrobe and bath slippers;
- coffee and tea-making facilities in each room;
- individual room climate control;
- comfortable working desk;
- in-room safe – large enough to store a laptop;
- satellite & cable television, including CNN

Executive room supplements:
- room is located on 20th (top) floor of the hotel;
- full breakfast to be enjoyed in the Executive Lounge;
- luxurious Molton Brown toiletries;
- full access and use of the Executive Lounge;
- complimentary use of Nespresso coffee machine in room

<table>
<thead>
<tr>
<th>Mövenpick Hotel Amsterdam City Centre</th>
<th>IBFD Rate¹</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Room without breakfast</td>
<td>€ 130,-</td>
</tr>
<tr>
<td>Standard Room with breakfast</td>
<td>€ 145,-</td>
</tr>
<tr>
<td>Executive Room with breakfast</td>
<td>€ 185,-</td>
</tr>
</tbody>
</table>

(Please be sure to either use the reservation form below or to quote the International Tax Academy when making your booking)

¹ All rates include VAT and service charges but exclude 5% city tax.

Please note that this hotel information is intended as a guide only. The IBFD takes no responsibility for accommodations or reservations. The corporate rates may be subject to availability.
Before completing this form, please read the following important information:

- The hotel only accepts reservations guaranteed with a credit card number and expiry date.
- Cancellations must be made before 12 noon on the day of arrival in order to avoid charges.
- Check-in time is from 3 pm. Check-out time is 12 noon.
- Room rates are per room per night inclusive of 6% VAT and service and excluding 5% city tax.
- Offered prices are valid until 31 December 2009.
- All changes and cancellations must be made by the hotel directly with the hotel via telephone, fax or e-mail.
- Please do NOT use this form when making your booking within one day before arrival. In that case please make your booking by phone directly.

| Hotel: Mövenpick Hotel Amsterdam City Centre |
| Room type: |
| Date of Arrival: | N° of nights: | Date of Departure: |
| Last Name: | First Name: |
| Telephone: | Fax: |
| I would like to receive the confirmation of this booking to the following e-mail address (or fax number): |
| Credit card number: | Expiry date: |
| Validation Code (if applicable): |
| Name of Cardholder: | Signature: |
 ROUTE DESCRIPTION TO IBFD  
(from Schiphol Airport and Amsterdam city centre)

Street Address: 
H.J.E. Wenckebachweg 210 
1096 AS Amsterdam 
Tel: +31 20 5540100

NB: We highly recommend that you print a copy of this route description and bring it with you, as our offices can be difficult to find.

**By car**

(for taxi drivers you can find a Dutch route description below)

▶ From the A10 (ring road encircling Amsterdam) take exit S111, Amstel Business Park.
  – If travelling from the Almere, Amersfoort direction: turn left at the traffic lights.
  – If travelling from the Utrecht, Den Haag direction: turn left, proceed over the fly-over and go straight ahead at the traffic lights.

▶ Then: turn right at the next set of traffic lights and at the roundabout take the first street on your right. After the street bends 90° to the left, continue straight ahead until you see the IBFD building at the end of the street on your right (after the PECOMA building) no. 210.

**By metro (see metro map attached)**

From Amsterdam Central Station take metro no. 54 (direction Gein). Get off at train/metro Station Duivendrecht. The ride takes approximately 15 minutes. From here you take the IBFD Shuttle bus (see below).

**By train**

Both from Schiphol Airport and from Amsterdam Central Station, there are regular trains to Station Duivendrecht. Between Schiphol Airport and Station Duivendrecht, there are about 4 trains per hour and the ride takes approximately 15 minutes. The price for a one-way ticket is €3.10. Get off at train/metro Station Duivendrecht. From here you can take the IBFD Shuttle bus (see below).

**Shuttle bus (free of charge)**

The shuttle bus runs between Station Duivendrecht and the IBFD from 8.00 – 9.00 and 17.00 – 18.00.

Walk through the train station via platform 1 or 4 (lower section, main hall) to the exit (uitgang) “Rijksstraatweg” (down the side of the shop Albert Heijn). Walk to the end of the platform and down the stairs. There is a church on your left hand side. The IBFD shuttle bus (white and with the name IBFD on the window) leaves approximately every 5 – 10 minutes from the little roundabout.
By foot

From the metro station Duivendrecht (walking distance 20 minutes):

Take the Rijksstraatweg exit. Follow the road for about 15 minutes. Pass under the motorways and on your left side you will see the IBFD (a large red brick building).

Dutch Route Description

If you are planning to take a taxi to the IBFD we recommend giving the taxi driver the Dutch version of the route description, as it is difficult to find.

Met de auto:

Neem de ringweg A10 om Amsterdam.
Neem afslag S111, Amstel Business Park.
Vanuit de richting Almere, Amersfoort: bij de verkeerslichten links.
Vanuit de richting, Den Haag, Utrecht: linksaf, het viaduct over, bij de stoplichten rechtdoor.

Vervolgens:
Na ongeveer 40 meter bij verkeerslichten rechtsaf
Bij rotonde 1e afslag rechts

Taxi vanuit het Centrum:

Na het Amstel Station naar de Spaklerweg.
Dan linksaf onder het spoor de HJE Wenckebachweg op.
Volg deze langs de gevangenis.
Na de Keetwoningen net voor de Hogeschool Amsterdam linksaf en meteen weer rechtsaf.
Aan het eind van de weg (bij Regus) linksaf en dan is de IBFD na Pecoma aan je rechterhand.

(tel.: 020-554 0100)